

JUSTIFICATION AND APPROVAL
FOR OTHER THAN FULL AND OPEN COMPETITION

1. Contracting Activity: Department of Veterans Affairs (VA)
Office of Acquisition and Logistics
Technology Acquisition Center
1701 Directors Blvd, Suite 600
Austin, Texas 78744
2. Description of Action: The proposed action is for a two-month firm-fixed-price contract with two one-month option periods to obtain records handling support services.
3. Description of Supplies or Services: The purpose of this proposed action is to acquire records handling support services for the VA Records Center and Vault (RCV) located in Neosho, MO. The Contractor shall perform warehouse support services, which include recalls, re-files, interfiles, facility leak and safety checks, general facility maintenance, and outbound mail and clerical support following RCV-established policies and procedures. The total estimated price of the proposed action is \$182,616.12, inclusive of the base period and all options.
4. Statutory Authority: The statutory authority permitting other than full and open competition for this acquisition is 41 U.S.C. 253(c)(5), "when a statute expressly authorizes or requires that the acquisition be made through another agency or from a specified source," as implemented by Federal Acquisition Regulation (FAR) 6.302-5. For this action, 38 U.S.C. 8127(c), known as the Veterans First Contracting Program provides the authority to directly contract with a Service-Disabled Veteran-Owned Small Business (SDVOSB).
5. Reason for Authority Cited: The proposed source for this action is The Ravens Group, Inc., 4640 Forbes Boulevard, Suite 300, Lanham, MD, 20706, a certified SDVOSB. The Ravens Group, Inc. has previously provided support during a surge in RCV activities, and is familiar and experienced with RCV-established policies and procedures. This knowledge and experience with record handling services, relating specifically to VA records and RCV initiatives, demonstrates an understanding of the requirements for this effort. Based on the above information, the Government's technical experts have determined that The Ravens Group, Inc., is capable of meeting all of VA's requirements.
6. Efforts to Obtain Competition: Market research was conducted, details of which are contained in the market research section below. Consistent with the Veterans First Contracting Program guidelines, the subject effort will be synopsisized on the Federal Business Opportunities Page in accordance with FAR Part 5.
7. Actions to Increase Competition: All future requirements will be handled on a case-by-case basis when determining any future acquisition strategy.

VA Records Center and Vault (RCV) Support Services

8. Market Research: Market research was conducted by searching the VetBiz.gov database on February 8, 2012 to determine if The Ravens Group, Inc. is a SDVOSB. This search concluded that The Ravens Group, Inc. is registered and verified in the VetBiz.gov database, and qualifies as a SDVOSB in accordance with Federal small business size standards for the applicable North American Industry Classification System code 561210. Additionally, a search in the Central Contractor Registration (CCR) performed on February 8, 2012 showed that The Ravens Group, Inc. is registered in the CCR. Based on this market research, the Government has determined that The Ravens Group, Inc. is a SDVOSB and the Government's technical experts have determined that they can meet the Government's requirements.
9. Other Facts: The Contracting Officer has determined that this proposed action meets all the requirements of the statute 38 U.S.C 8127(c). The proposed contract, including options will not exceed the \$5,000,000 statutory limitation for a sole source award, The Ravens Group is a responsible SDVOSB for performance of the services herein, and the proposed contract can be awarded at a fair and reasonable price.

VA Records Center and Vault (RCV) Support Services

10. Technical and Requirements Certification: I certify that the supporting data under my cognizance, which are included in this justification, are accurate and complete to the best of my knowledge and belief.

Kim Tuggle

VA RCV Onsite Manager

Date:

Kim Tuggle

Signature:

3/8/12

11. Fair and Reasonable Cost Determination: I hereby determine that the anticipated price to the Government for this contract action will be fair and reasonable based on the Independent Government Cost Estimate and price analysis.

Mark E. Shumake

Procuring Contracting Officer

Date:

3/8/2012

Signature:

[Signature]

12. Procuring Contracting Officer Certification: I certify that this justification is accurate and complete to the best of my knowledge and belief. As this contract action does not exceed \$650,000, the certification below required by FAR 6.303-2(b)(12) serves as approval.

Mark E. Shumake

Procuring Contracting Officer

Date:

3/8/2012

Signature:

[Signature]